

TENDER REFERENCE NO.: [TENDER/2026/002]

INVITATION TO TENDER

FOR

**PROVISION OF CLEANING SERVICES FOR THE EMBASSY OF THE REPUBLIC
OF SINGAPORE**

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To all Tenderers

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You are invited by the Government of the Republic of Singapore as represented by the Embassy of the Republic of Singapore in Bangkok, Thailand under the Ministry of Foreign Affairs (“**Authority**”), to participate in this Invitation to Tender (“**ITT**”) for the provision of cleaning services at the Chancery located at 129 South Sathorn Road.

2 The contract will be for a period of two (2) years from 1 April 2027 to 31 March 2029, with an option to extend one (1) year till 31 March 2030, at the sole discretion of the Government of the Republic of Singapore in accordance with the terms and conditions of the ITT.

3 This ITT contains the following:

- (a) Covering Letter with the prescribed Form of Tender;
- (b) Instructions to Tenderers;
- (c) Conditions of Contract;
- (d) Requirement Specifications; and
- (e) Price Schedule and other information

4 The prescribed Form of Tender attached to this Covering Letter **must** be fully completed.

5 Your Tender Offer **must** be fully completed and submitted in accordance with this ITT. You are advised to read carefully all documents enclosed in this ITT before submitting your Tender Offer.

6 The above documents can be collected from the Embassy of the Republic of Singapore or requested via email to Bangkok_Procurement@mfa.sg. A mandatory tender briefing will be conducted as follows:

Date: 8 October 2026

Time: 1000hrs

Venue: Embassy of the Republic of Singapore in Bangkok
129 South Sathorn Road
Bangkok, 10120 Thailand

7 Interested parties who wish to attend the tender briefing must submit their names and identification numbers (e.g. passport numbers) of up to two representatives to Mr Muhammad Ikhmal Bin Selamat, Attaché (Admin & Consular) at muhammad_ikhmal_selamat@mfa.gov.sg. Please note that all attendees will be required to sign a Non-Disclosure Agreement during the briefing.

8 All enquiries regarding this ITT shall be made in writing and directed to:

Government of the Republic of Singapore

c/o the Embassy of the Republic of Singapore in Bangkok, Thailand
Ministry of Foreign Affairs
129 South Sathorn Road
Bangkok 10120

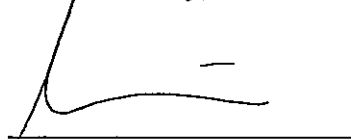
Contact Person(s): Mr Muhammad Ikhmal Bin Selamat, Attaché (Admin & Consular)

9 All enquiries are to be made in accordance with Clause 19.1 of the Instructions to Tenderers.

10 Tender offers shall be submitted to the Embassy of the Republic of Singapore in Bangkok by hand using a sealed envelope addressed to Mr Muhammad Ikhmal Bin Selamat, as stipulated in the Instructions to Tenderers. The closing date of the tender is **5 November 2026, 1700hrs.**

11 The Tenderer that is awarded the Contract will be notified by the Embassy of the Republic of Singapore in writing. The award notice will also be placed at the Embassy's bulletin board along Sathorn Soi 7.

Yours faithfully,



Quek Shei Ting

Charge d'Affaires a.i

Embassy of the Republic of Singapore in Bangkok, Thailand
Government of the Republic of Singapore